

## Wisconsin Elections Commission

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**DATE:** October 25, 2024

TO: Wisconsin Municipal Clerks Wisconsin County Clerks City of Milwaukee Election Commission Milwaukee County Elections Commission

FROM: WEC Staff

SUBJECT: 2024 WEC General Election Schedule

**1. Purpose.** This memorandum describes the availability and contact information for Wisconsin Elections Commission (WEC) support ahead of, and during, the 2024 General Election.

## 2. Extended Hours Ahead of Election Day.

Normal office hours for WEC support are Monday through Friday from 7:30 a.m. to 4:30 p.m. In addition to the normal schedule, WEC staff will be available to support clerks during the following times:

10:00 a.m. to 2:00 p.m. 10:00 a.m. to 2:00 p.m.
7:30 a.m. to 7:00 p.m. 7:30 a.m. to 7:00 p.m.
10:00 a.m. to 4:00 p.m. 10:00 a.m. to 4:00 p.m.
7:30 a.m. to 7:00 p.m.

## 3. Election Day/Night Schedule

WEC Staff will be available for approximately 37 continuous hours starting at 5:00 a.m. on Election Day, November 5, 2024, and ending the following evening at 6:00 p.m., November 6, 2024.

## 4. Critical Events or After Hours

In the event of a critical event requiring the immediate attention of WEC, clerks may call the Wisconsin Emergency Management 24-hour Operations Center at: 1-800-943-0003. The duty

officer there can reach WEC leadership 24/7. <u>Do not</u> use this number to report emergencies requiring first responders. For immediate police, fire, or EMS support call 911.

5. Questions. Call the WEC Help Desk at 608-261-2028 or e-mail <u>elections@wi.gov</u>.