

Wisconsin Elections Commission

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DATE: October 25, 2024

TO: Wisconsin Municipal Clerks Wisconsin County Clerks City of Milwaukee Election Commission Milwaukee County Elections Commission

FROM: WEC Staff

SUBJECT: 2024 WEC General Election Schedule

1. Purpose. This memorandum describes the availability and contact information for Wisconsin Elections Commission (WEC) support ahead of, and during, the 2024 General Election.

2. Extended Hours Ahead of Election Day.

Normal office hours for WEC support are Monday through Friday from 7:30 a.m. to 4:30 p.m. In addition to the normal schedule, WEC staff will be available to support clerks during the following times:

10:00 a.m. to 2:00 p.m. 10:00 a.m. to 2:00 p.m.
7:30 a.m. to 7:00 p.m. 7:30 a.m. to 7:00 p.m.
10:00 a.m. to 4:00 p.m. 10:00 a.m. to 4:00 p.m.
7:30 a.m. to 7:00 p.m.

3. Election Day/Night Schedule

WEC Staff will be available for approximately 37 continuous hours starting at 5:00 a.m. on Election Day, November 5, 2024, and ending the following evening at 6:00 p.m., November 6, 2024.

4. Critical Events or After Hours

In the event of a critical event requiring the immediate attention of WEC, clerks may call the Wisconsin Emergency Management 24-hour Operations Center at: 1-800-943-0003. The duty

officer there can reach WEC leadership 24/7. <u>Do not</u> use this number to report emergencies requiring first responders. For immediate police, fire, or EMS support call 911.

5. Questions. Call the WEC Help Desk at 608-261-2028 or e-mail <u>elections@wi.gov</u>.