

Wisconsin Elections Commission

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Ballot Review Checklist/Approval Form

2025 Spring Primary

04/01/2025 Spring Election

County:

Hand-Count Paper	Optical Scan
Boxes are to the left of each name, no box by	Ovals are to the left of each name and write-in
write-in line. Consolidated hand-count ballots	line. Names are left justified.
may use boxes, ovals, or arrows.	Arrows are to the rights of each name and
	write-in line. Names are right justified.

Language: Language in Notice to Electors, Instructions, Navigational Cues, Endorsement, Certification of Assistor matches sample ballot.	Office Titles: Correct titles for each office and "Vote for" are left justified.
Ballot Title: Title and primary/election date at top of ballot matches title and date in endorsement.	Number of Ballot Candidate Names: Confirm number of candidates on ballot match Candidate on Ballot report.
Municipality and Wards: "Town/Village/City of" and applicable ward numbers.	Candidate Names for State Offices: Names are listed in ballot order and spelled correctly (mixed case, period after initial, comma before Jr./Sr., period after.)
Divisions: Major divisions (judicial, county, multi-jurisdictional judge, municipal, school district) are centered within the column.	Number of Write-In Lines: The number of write-in lines is equal to the "Vote for" number.

Please note the following concerns: